Office of the State Controller

Return to: OSC NCAS Help Desk Address 1410 Mail Service Center Raleigh, NC 27699-1410



Vendor Electronic Payment Form

Telephone: <u>919-875-4357</u> FAX: <u>919-981-5561</u>

For your convenience and benefit, the State of North Carolina offers payees the opportunity to receive future payments electronically, rather than by check. Your payments will be deposited into the checking or savings account of your choice. In addition to having the money deposited electronically, you also will be notified of the deposit either by fax or by email. The fax or email will provide you with all the information that would normally be on your check stub. To receive payments electronically, you must print, complete this form, attach a voided check and return both to the address above.

•	PRINT the following information.	
•	Payee Name	
	Federal ID # / Social Security #	
	Bank Name	
	Bank Routing Number	
	() Checking Account #	
	() Savings Account #	
	Remit Address(es) for Applicable Account(s)	
	, ,	. ,
	FAX or EMAIL ADDRESS for protification that you prefer.)	payment notification. (Place a check mark in front of the method or
	() FAX #	()
	Or	
	() Email address	
	Authorized Signature:	Date:
	Title:	

• ATTACH VOIDED CHECK